

# DO I NEED A PERMIT?



## WHO TO CALL WHEN YOU HAVE AN ENVIRONMENTAL QUESTION

Who do you call when you see someone dumping garbage in a lake? What should you do when you want to install a dock and waterline at your cabin? Which agency can help you when your well water tastes funny?

When your telephone book is not enough, this environmental reference guide can help. While not a complete listing, it will steer you in the right direction.



### IDAHO DEPT OF ENVIRONMENTAL QUALITY (DEQ)

2110 Ironwood Parkway  
Coeur d'Alene, ID 83814  
208-769-1422

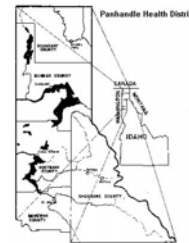
<http://www.deq.state.id.us/>

1. **Hazardous Materials Spills** – Complaint investigation. For Emergencies call: 1-800-632-8000.
2. **Surface Water Quality** – Monitoring studies, restoration of impaired surface waters, permit reviews/comment and complaint response concerning lakes, rivers and streams.
3. **Public Drinking Water Supplies** – For more than 10 connections or at least 25 people served; approvals required for drilling sites and water system design.
4. **Air Quality** – Industrial compliance, smoke and dust complaint response, and air quality monitoring studies, call DEQ in Coeur d'Alene 208-769-1422. The Air Quality Hotline (can we burn today?) is 1-800-633-6247. (Note: The numbers for field burning may change each year and are published in the newspaper just prior to the field burning season, which starts on August 1.)

5. **Groundwater Protection** – Aquifer studies, complaint response.
6. **Multiple-User Wastewater Treatment and Conveyance Systems** – Design approvals, grant and loan assistance.
7. **Solid Waste** – Landfill site and design approval.
8. **Underground Storage Tanks** – Regulation and inspection.

### Environmental Hotline: 1-800-CLEANUP

What you can do to protect your health and local environment and who can help you do it!



### PANHANDLE HEALTH DISTRICT ENVIRONMENTAL SECTION (PHD)

2195 Ironwood Ct  
Coeur d'Alene, ID 83814  
208-667-9513  
Sandpoint 208-265-6384  
Bonners Ferry 208-267-5558  
Kellogg 208-786-7474  
St. Maries 208-245-4556

<http://www2.state.id.us/PHD1>

1. **Septic Tanks/Drainfields** – Permitting, inspections, information about subsurface user waste treatment systems, and complaint response.
2. **Subdivision Sanitary Restrictions** – Approves test hole sites for sewage disposal systems. Sign plats to satisfy the Sanitary Restrictions Law.
3. **Non-Community Drinking Water Systems** – Information and regulation of systems with less than 10 connections or less than 25 people served.
4. **Vector Control** – Information and diagnosis of vector transmitted diseases such as rabies and lymes disease.

5. **Solid Waste** – Oversight of landfill operation. Approval of closure and post closure plans. Composting, transfer and recycling of solid waste.
6. **Radon Program** – Information.
7. **Public Pools, Restaurants, Vendors, Food Manufacturers** – Permits and inspections.
8. **Aquifer Program** – To protect the Rathdrum Aquifer there are restrictions placed on sewage loading and disposal of non-domestic wastewater (for example: commercial carwash water which enters the ground or storm drain). In addition, chemical storage, use or handling must be reported. Businesses such as petroleum storage, dry cleaners, photo processors, radiator shops, etc. may need to provide secondary containment of chemicals.
9. **Model Stormwater Ordinance** – Used to assist counties and cities in developing their own stormwater ordinances.
10. **Clean Lakes Coordinating Council** – Information.
11. **Marinas and Public Docks** – Permit requirement for facilities to have pump-out stations and on-shore restrooms for customers.
12. **Lead Screening and Contaminated Soil Control** – Permit needed to excavate inside the Bunker Hill Superfund site. Blood lead screening for children and protocols for dealing with contaminated soils. Call 208-783-0707.
13. **Septic Tank Pumps** – Licensing.
14. **Mortgage Site Surveys** – Inspects septic systems and potable water supply on new, refinanced or resold homes.

KOOTENAI COUNTY SHERIFF'S OFFICE  
 Marine Division  
 208-664-1511  
<http://www.co.kootenai.id.us/>

Enforced boating regulations, no-wake zones and discharge of pollutants from boats.



IDAHO DEPT OF LANDS (IDL)  
 Main Headquarters  
 3780 Industrial Ave S, Ste 1  
 Coeur d'Alene, ID 83815  
 208-769-1525  
<http://www2.state.id.us/lands/>

1. **Forest Practices** – The Forest Practices Act is the set of rules and regulations which must be followed on federal, state and private lands when harvesting timber. Notification is required. Offices are in Coeur d'Alene 208-769-1577; Sandpoint 208-263-5104; Priest Lake (Coolin) 208-443-2516; St. Maries 208-245-4551; Bonners Ferry 208-267-5577.
2. **Forest Fires and Burn Permits** – To report a forest fire, call 911. To obtain a burn permit for burning related to forestry activities, call 208-769-1577. For other types of burning, call your local fire department for permit information.
3. **Forest Stewardship Program** – Assistance for the private woodland owner to develop a forest management plan. Offices are in Coeur d'Alene 208-769-1577; Sandpoint 208-263-5104; St. Maries 208-245-4551; Bonners Ferry 208-267-5577.

IDAHO DEPT OF LANDS (IDL)  
 Department of Navigable Waters / Mining  
 3706 Industrial Ave S  
 Coeur d'Alene, ID 83815  
 208-769-1577  
<http://www2.state.id.us/lands/Bureau/NavWaters.htm>  
<http://www2.state.id.us/lands/Bureau/MineralsBC.htm>

1. **Lake Encroachment Permit** – For work done in a lake or reservoir below the ordinary high water mark. This includes dock installation or redesign, water supply lines, shoreline alteration, boat launches, etc.
2. **Surface Mining / Hard Rock Mining / Dredge & Placer Mining** – Reclamation plan must be approved and bonded prior to development. Permit required on federal, state and private lands.

**Note:** COE, IDL and IDWR have a joint permit application for activities in or near surface waters or wetlands.

IDAHO DEPT OF WATER RESOURCES (IDWR)  
1910 Northwest Blvd, Ste 210  
Coeur d'Alene, ID 83814  
208-769-1450  
<http://www.idwr.state.id.us/>

1. **Water Rights** – To obtain or transfer water rights.
2. **Stream Channel Alteration** – Work done below ordinary high water mark of stream or river may require a permit.
3. **State Energy Program** – 1-800-334-SAVE.
4. **Dam Safety** – Regulates construction or maintenance of dams, including stockponds and mine tailings impoundments. Certification is required.
5. **Dry Wells** – Inventory sheet must be filled out prior to construction of shallow wells less than 18 feet deep.
6. **Injection Wells** – An application and permit are required prior to construction of wells greater than 18 feet in depth, used to inject fluids, including water used in ground loop heat exchanger pumps, into the ground.
7. **Water Wells** – A permit must be obtained before construction of a water well.

**Note:** COE, IDL and IDWR have a joint permit application.

US ARMY CORPS OF ENGINEERS (COE)  
c/o Idaho Panhandle National Forest  
3815 Schreiber Way  
Coeur d'Alene, ID 83815-8363  
208-765-7237  
<http://www.nwww.usace.army.mil/>

1. **Wetlands** – Filling or dredging in a wetland, stream, river, lake or other waterbody, including intermittent or ephemeral streams and wetlands, requires a permit.
2. **Navigable Lakes and Rivers** – Activities occurring below the ordinary high water mark such as placement of navigational aids, pilings, dredging, etc, requires a permit.

**Note:** COE, IDL and IDWR have a joint permit application.



US ENVIRONMENTAL PROTECTION  
AGENCY (EPA)  
1435 N Orchard  
Boise, ID 83706  
208-378-5746  
Coeur d'Alene Field Office  
208-664-4588

<http://www.epa.gov/region10>

1. **NPDES Permit** – A permit is required to convey pollutants into a river, lake or stream. This includes industrial and construction stormwater discharges, industrial wastewater, sewage, and confined animal operations such as feedlots.
2. **Oil Pollution Prevention Regulations** – Petroleum product above ground storage capacity in excess of 660 gallons per single unit (1,320 gallons aggregate) requires a Spill Prevention Control and Countermeasure Plan.
3. **PCB Regulations Under the Clean Air Act** – Involves electrical transformers, capacitors, and other PCB-containing equipment.
4. **Asbestos Regulations Under the Clean Air Act** – National Emission Standards for Hazardous Air Pollutants govern demolition and renovation of buildings containing asbestos material.
5. **Underground Storage Tanks (USTs)** – Tanks located within boundaries of an Indian Reservation must be registered with EPA, and closure of these tanks must also be coordinated with EPA. EPA conducts inspections, enforces leak detection, and insurance requirements at all UST sites.

**Indoor Air Quality Information:** 1-800-438-4318.  
**EPA Wetlands Helpline:** 1-800-832-7828

FIRE DISTRICT OFFICES  
Administration Office  
208-676-8739

Issues burn permits for residential burning and enforces permit violations. (To find out what fire district you are in, refer to your tax bill from the county assessor.) (IDL issues burn permits for forestry related activities.)

IDAHO STATE DEPT OF AGRICULTURE  
Agriculture Resources  
2270 Old Penitentiary Rd (PO Box 790)  
Boise, ID 83701  
208-332-8605  
<http://www.agri.state.id.us/>

1. **Water Quality Protection** – Information regarding agrichemicals in water.
2. **Agrichemical Storage** – Information regarding rules and standards.
3. **Worker Protection** – Information and complaint investigation.
4. **Pesticide Use** – Complaint investigation and information. Office in Coeur d'Alene 208-666-6779.
5. **Pesticide Disposal** – Information and registration. Call 208-332-8615.
6. **Pesticide Applicator's Licensing** – Obtain information on various types of licensing. Call 208-332-8610 or 208-666-6779.

NATURAL RESOURCE CONSERVATION SERVICE  
(NRCS)  
7830 Meadowlark Way, Ste C  
Coeur d'Alene, ID 83815  
208-762-4939  
Sandpoint 208-263-5310  
Plummer 208-686-1260  
Bonners Ferry 208-267-2707  
<http://www.nrcs.usda.gov/>

NRCS provides technical assistance to farmers, ranchers and other private landowners who would like to implement conservation practices on their land. This includes information on soils, forestry management, pasture and hayland management, erosion control and water quality.

#### **NOXIOUS WEED CONTROL**

Kootenai County Waterways, Parks and Weeds  
208-772-9239  
Extension Office, University of Idaho  
208-667-6426  
Bonner County Weed Control  
208-263-1114  
Boundary County Noxious Weed Control  
208-267-5341  
Benewah County Extension Office  
208-245-2422  
Shoshone County Public Works  
208-753-5475



IDAHO DEPT OF FISH & GAME (IDFG)  
2750 Kathleen Ave, Ste 1  
Coeur d'Alene, ID 83815  
208-769-1414

<http://www2.state.id.us/fishgame/fishgame.html>

1. **Habitat Improvement Program** – Cost share program for landowners to create or enhance upland gamebird and waterfowl habitat.
2. **Fishing and Hunting** – Licensing, regulates take of fish and wildlife, enforcement of fish and game laws, regulation of fish ponds, and transportation and importation of wildlife.

**Citizens Against Poaching Hotline:** 1-800-632-5999.

#### **COUNTY/CITY PLANNING & ZONING**

Kootenai County Building Dept  
208-446-1040  
Bonner County Planning Dept  
208-265-1458  
Boundary County Planning Dept  
208-267-2712  
Shoshone County Planning Dept  
208-783-7751

Zoning regulations are designed to protect public health and safety. Environmental regulations are part of these ordinances (for example, Kootenai County and Bonner County stormwater ordinances).

**Coeur d'Alene Tribe** - (208) 686-1800 Regulates certain activities within the Reservation boundary.

#### **USERS PLEASE NOTE**

THIS BROCHURE IS NOT A SOURCE OF REGULATORY GUIDANCE. It is intended only to provide enough information to direct the user to the proper agency. For additions or changes to this document, contact June Bergquist, DEQ 208-769-1422. Thank you. Revised 4/2003